

## 19.64 - Public Notice

### **Chapter 19.64 - PUBLIC NOTICE**

#### **Sections:**

19.64.010 Public Hearing Notice.

19.64.020 Certified Mail Notice.

19.64.030 Regular Mail Notice.

19.64.040 Published Notice.

19.64.050 Sign Notice.

19.64.060 Additional Notice.

Section 19.64.010 Public Hearing Notice. City staff shall provide notice of public hearings for the land use applications listed in accordance with the table below, and as described within this chapter:

### **Notice Required**

Type of Application	Certified Mail	Regular Mail	Published Notice	Sign Notice
Zoning Amendment	Required	Required	Required	Required
Variance	Required	Required	Required	Required
Use by Special Review	Required	Required	Required	Required
Preliminary Plan		Required	Required	Required
Final Plat			Required	Required
Planned Unit Development		Required	Required	Required

The applicant shall submit estimated costs for postage and publication. City staff shall send an invoice to the applicant for any balance of the cost of postage and publication. Receipt of payment shall be a condition of approval of the application. (Ord. 329-05)

**Section 19.64.020 Certified Mail Notice.** Notice of a public hearing for a land use application for which certified mail notice is indicated as "Required" in the table of Section 19.64.010 of this chapter shall be mailed via certified mail and regular, first-class, postage prepaid mail to owners of record of property abutting the property for which the public hearing is to be held. Such notice shall be mailed at least ten days prior to the public hearing before the Planning Commission or Zoning Board of Appeals and at least ten days prior to the public hearing before the Council. (Ord. 329-05)

**Section 19.64.030 Regular Mail Notice.** Notice of a public hearing for a land use application for which regular mail notice is indicated as "Required" in the table of Section 19.64.010 of this chapter shall be mailed via regular, first-class, postage prepaid mail to owners of record of property within 500 feet of the property for which the public hearing is to be held, excluding owners of property mailed notice in accordance with the Section 19.64.020 of this chapter. Such notice shall be mailed at least ten days prior to the public hearing before the Planning Commission or Zoning Board of Appeals and at least ten days prior to the public hearing before the Council. (Ord. 329-05)

**Section 19.64.040 Published Notice.** Notice of the public hearing shall be published at least one time in a newspaper of general circulation in the City, at least ten days prior to the public hearing before the Planning Commission or Zoning Board of Appeals and at least ten days prior to the public hearing before the Council. (Ord. 329-05)

**Section 19.64.050 Sign Notice.** Notice of the public hearing shall be posted on the premises at least ten days prior to any such hearing date. Such sign shall be a minimum size of 18 inches by 24 inches and composed of letters not less than one and one-half inches in height. The notice shall contain the following information:

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Published on City of Evans Colorado (<http://www.cityofevans.org>)

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NOTICE  
PUBLIC HEARING  
Land Use Proposal  
(Phone Number)

(Ord. 329-05)

### **Section 19.64.060 Additional or Combined Notices.**

A. Nothing in this chapter shall prevent or preclude the City from providing notice of public hearings in addition to the requirements of this chapter.

B. Nothing in this chapter shall prevent or preclude the City from providing notice of multiple public hearings in one notice. (Ord. 329-05)

### **Code Documents**



[19.64 - Public Notice](#)

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