

# 2.52 - Planning Commission

## Chapter 2.52 - PLANNING COMMISSION

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**2.52.010 Created.** There is created the city planning commission. (Ord. 654-86)

**2.52.020 Membership--Appointment and qualifications.** The planning commission shall consist of five members, who shall be qualified electors and residents of the city appointed by the city council, none of whom shall hold any other position with the city. The city manager or his appointed designee, shall serve in an advisory capacity to the commission. (Ord. 654-86)

**2.52.030 Term.** The term of office shall be five years, except that of the members first appointed who shall be appointed one for one year, one for two years, one for three years, one for four years, and one for five years. The existing members of the planning commission shall continue in office until their terms would normally expire. (Ord. 654-86)

**2.52.040 Attendance.** Absence from three consecutive regular meetings, or a total of six regular meetings in any twelve consecutive months, without justifiable cause, as determined by the city council after consultation with the planning commission, shall constitute grounds for removal from office. (Ord. 654-86)

**2.52.050 Vacancy filling.**

A. Vacancies shall be filled by appointment of the city council for the unexpired term of the vacancy.

B. A vacancy exists when a member dies, resigns, is removed by action of the city council, or if a member moves outside the city limits and thus is no longer a qualified elector residing in the city. (Ord. 654-86)

**2.52.060 Meetings Rules for operation.** The planning commission shall hold at least one regular meeting in each calendar month. All meetings of the commission shall be held at the call of the chairman and at such other times as such commission may determine. All meetings and records of the commission shall be open to the public. The commission shall keep minutes of its proceedings, showing the vote of each member upon every questions, or if absent or failing to vote, indicating such fact, and shall also keep records of its official actions. A majority of the commission shall constitute a quorum for the transaction of business. The commission is empowered to make rules and regulations for its conduct and operation not inconsistent with state and municipal law. (Ord. 654-86)

**2.52.070 Organization and officers.** The officers of the planning commission shall be a chairperson and a vice chairperson, both of which shall be elected by the members of the commission. Their duties shall be those customarily performed by such officers and as specified by the rules of the commission. The officers of the commission shall hold office for two years or until their successors are elected. The city manager shall provide a staff person to record minutes of each meeting and conduct correspondence for the commission. (Ord. 654-86)

**2.52.080 Powers and duties.** Subject to review and final approval by the council, the commission shall have the power and shall be required to:

A. Make, amend and add to the master plan for the physical development of the city as defined in Chapter 12, Section 12.6 of the City Charter;

B. Exercise control over platting or subdividing land with the city, as defined in Chapter 12, Section 12.7 of the City

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Charter;

C. Draft for the city council an official map of the city and recommend or disapprove proposed changes in such map;

D. Make and recommend as provided in Chapter 12, Section 12.9 of the City Charter, a zoning plan for the city and recommend or disapprove proposed changes in such plan;

E. Make and recommend as provided in Chapter 12, Section 12.10 of the City Charter, plans for the clearing and rebuilding of slum district and blighted areas within the city;

F. Request information which shall be furnished within a reasonable time from the other departments of the city government in relation to its work;

G. Make and adopt plans for the replanning, improvements and redevelopment of neighborhoods;

H. Any additional powers and duties required to be exercised by the planning commission under state law. (Ord. 654-86)

### Code Documents



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