

FAQ

Do you have any incentives?

Yes, we do! Please take a look at our [incentive](#) information. We believe in partnering with our businesses so that everyone benefits. Our incentives include revenue sharing with sales tax as well as specific agreements negotiated based on your needs as a business.

How quick is your development review process?

Well, we handled the [development review](#) for the last major big box retail in under 45 days....so we're quick! We realize that time is money. Our success was based on the well prepared applicant as well as our responsive and common sense oriented staff. We're small, so you when you work with us you work directly with the decision makers on staff. Our elected officials are very progressive and want us to make your experience as cost effective and pleasant as possible.

Are there other resources to use in Evans?

Of course! We have a local Chamber of Commerce, a Small Business Development Center, a great business library, the Office of Economic Development and International Trade, and many others that exist to serve your needs. You can find all of these resources and more on our [Links page](#).

I just need a business license. Can you help?

Sure! Here's a link to our [business license application](#). If you have any questions, just call us at (970) 475-1109.

Who can I talk to with other questions?

You can start by calling our Customer Service staff at (970) 475-1170. If they can't answer your question they will get you through to someone who can. Or you can always contact Sheryl Trent at (970) 475-1112 or [strent \[at\] ci \[dot\] evans \[dot\] co \[dot\] us](mailto:strent@ci.evans.co.us) with any development or business related questions.

I'm thinking of starting a business – what are the most important things I need to do?

- Obtain a [business license](#) – no matter what kind of business you have, if you conduct it in the City of Evans you will need a license.
- Check the [zoning](#) to make sure you are allowed to have a business where you want to locate.
- Join the [Evans Area Chamber of Commerce](#) for networking and educational opportunities.
- Check with the [High Plains Library District](#) – they have great books and online resources to help answer questions.
- Make sure you are [licensed with the state](#).
- Charge the right [sales tax](#) for your products!
- Check with the [Small Business Development Center](#) – they have counseling available as well as help developing business plans and other resources.
- If you are thinking of building or remodeling, check with the City of Evans to obtain all of the [proper permits](#) BEFORE starting work.

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