

Engineering



The Engineering Division has the responsibility for providing staff support in designing, planning and implementing Public Works projects, performing subdivision inspections and reviews, approving construction in public right-of-way and reviewing annexation proposals. It also participates in right-of-way acquisition for Capital Improvement Projects.

Responsibilities and Functions

Assists in the design and design review of streets, water and sewer mains and other public improvements. Reviews and approves designs by outside consultants. Assists in providing project management and scheduling from beginning of project through completion, to include bid advertising, bid award, contract administration and inspection. Reviews and issues permits for all public and private activities in the public right-of-way. Reviews for accuracy and maintains records of plats, surveys, excavation permits, right-of-way- permits and all necessary documents. Updates all infrastructure maps and assists in forming of special improvement districts. Provides technical assistance including drafting, surveying, and construction management on Public Works Capital Improvement Projects. Maintains and updates water and sewer maps.

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