



1100 37th Street
 Evans, CO 80620
www.cityofevans.org

CONSUMER USE TAX RETURN AND INSTRUCTIONS

USE TAX IS DUE IF:

- You purchased items without paying sales tax in the City of Evans, Colorado.
- Your items purchased were used, stored, or consumed in the City of Evans, Colorado.

Rounding

All entries on this use tax return must be rounded to the nearest dollar. Round amounts under 50 cents down to 0 cents, increase amounts from 50 to 99 cents to the next dollar. Books and records must reflect actual tax amounts and only the totals appearing on the tax return are rounded.

MOTOR VEHICLES

Tax is paid on motor vehicles at the time of purchase or when the vehicle is registered with the county clerk. Do not complete this form for any motor vehicle purchase.

DUE DATE

- If your total tax is less than \$300.00 per year, you may file this return once a year. The due date on the return is January 20th of the following year.
- If your tax computed totals to \$300.00 or more at any time, you are to file this return before the 20th of the following month.

**STATE USE TAX IS COLLECTED BY THE STATE
 NOT THE CITY OF EVANS, COLORADO.**

MAIL TO: City of Evans, Department of Finance, 1100 37th Street, Evans CO 80620
Make checks or Money Orders Payable to: City of Evans

▼ **DETACH FORM ON THIS LINE** ▼

Use tax 04/15/08

Purchaser		Business Name		Period Covered	
Street Address		City	County	State	Zip Code
If Out-Of-State Taxpayer, Give Colorado Address (Street, City, County, Zip Code)					
Signed Under Penalty of Perjury					
Signature		Date		Telephone Number	
1a. Purchase Invoices Covering The Tangible Property Included In This Return. Attach A Separate Sheet of Paper if Necessary.					
Invoice Date	Name of Vendor	Address		Amount	
1b. Total From Attachments.....				City of Evans	
1c. Total Purchases (1a Plus 1b)					.00
2a. Less Amount Of Purchases From Line 1c On Which Tax Has Been Paid					.00
2b. Taxable Amount (Line 1c Minus 2a)					.00
3. Tax Rate				0.035	
4. Net Tax Due					.00

CITY OF EVANS, CO CONSUMER USE TAX RETURN